

# DCLTA Board Meeting Minutes

Thursday September 1, 2002

**Location: The Gathering Place (United Church) Denman Island**

**In Attendance:** Sue Hammell, Daryl McLoughlin, Doug Olstead, Stephanie Slater, Chris Wardman, Debbie Frketich, Brad Hornick, Paul Beauchemin.

## 1) Approval of Agenda

Agenda was reviewed and Stephanie moved it be accepted. It was approved

## 2) Approval of the minutes of the Previous DCLTA Board meeting

## 3) Financial report (Daryl)

Daryl presented the financial report prepared by Virginia MacCuspig (see attached) and moved it be accepted and it was.

## 4) DCLTA Annual Meeting Planning

- a) It is planned for 1:30 PM Sept. 11, 2022 at the Denman Community Hall which has now has been rented.
- b) The meeting will be held either in or out doors depending in the weather
- c) **Action** → Board members should arrive ½ hr earlier to set up chairs.
- d) Every member with an email address has been notified. There are still several (many?) members whose membership (annual dues payment) have lapsed.  
**Action** → These lapsed members should be followed up by phone. Sue H. has the list.
- e) **Action** → Stephanie and Doug will prepare the Annual Report including coordinating visual display handouts etc.
- f) **Action** → Daryl will prepare the annual financial report and try to compare this years with last year even though the accounting format has changed
- g) Patti Willis will lead the meeting.
- h) There was discussion of having drinks (e.g. Tea/coffee) and snacks at the AGM  
**Action** → Arrange for tea/coffee/drinks and snacks
- i) **Action** → Stephanie would like to update the training/orientation for the board members possibly including self evaluation.

## 5) Adding new Board Members

- a) It is planned to potentially add 2 more board members at the AGM (JC Clarke and Randy Cleveland). This would increase the # of directors to 12. According to our DCLTA bylaws (Section 25), we can have a minimum of 5 and a max of 11 directors. As we're currently at 10 the 2 additional candidates would require amendment and this would require 14 days notice to our members with approval by 2/3's of those voting.
- b) There was some discussion that as we are a small organization maybe 11 directors sufficient?. Perhaps any additional support required could be obtained through committees or perhaps better use of existing directors.

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**Action** → This will be discussed further.

**Action:** → Paul will follow up with Randy Cleveland.

## 6) Property Purchase update

a) Doug stated that the purchase is proceeding, and the DI zoning bylaw should be adopted by Sep. 27, 2022

b) However there is a potential problem, as our local MOTI project representative-approver has resigned and there is currently no replacement, so we are not sure when we will receive MOTI approval.

**Action** → Doug is following up with Islands Trust and MOTI

## 7) CVRD is Preparing a Report on how to support low cost housing on the Islands

a) Brad stated that he had recently talked with Marcy Dewitt who is contracted to investigate how the CVRD should best support low cost housing on the Islands. Her study is primarily focusing on the funding agencies (BCH and CMHC). She is looking at

i) Leverage (maximizing capital grants)

ii) Centralized Approach (e.g. should Pepper Lane be aligned with Denman Green and Hornby's Beulah projects

iii) Navigation should there be central coordinator such as MaKola?

b) **Action** → Follow-up with Marcy and her report.

## 8) Pepper Lane Presentation to the CVRD

a) DCLTA has been asked to make a presentation to CVRD on Sept 19, 2022 (date to be confirmed)

b) Denman Green and Hornby Beulah will also be there.

c) **Action** → Stephanie (and Doug) will make the presentation.

d) **Action** → Pam and Brad and others will help prepare the presentation content .

e) There was some discussion of the potential content for the presentation;

i) Daryl suggested that low Income Seniors are an almost invisible group with little representation and DCLTA represents this group.

ii) Brad wondered why if Hornby is smaller than Denman why do they have so much Govt. support?.

## 9) Denman Green Meeting

a) There as discussion on meeting with Denman Green

b) As they will be at the CVRD meeting; the CVRD, BCH, and CMHC all appear to be encouraging a regional approach to projects; and we may end up "competing" with them for government funding it is becoming increasing

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important to meet with them at least informally to meet the players and better understand their project.

- c) The DCLTA consensus appeared to keep try to keep the projects separate and act in a way that maintains our good community support and reputation.
- d) **Action** → Stephanie will plan a meeting with Denman Green

## 10) Fundraising

- a) Sue talked about focusing on low energy/effort high return funding options
- b) We need to focus on high net worth donors
- c) Try an establish on going contributions/individual commitments
- d) Continue with Brad's Plan B voluntary tax.
- e) **Action** → Continue to develop funding ideas, programs, and initiatives

## 11) On Going Communication Walter

- a) There was brief discussion on how to:
  - i) maintain and improve on going discussions with Walter. .
  - ii) increase number of people accessing Walter without creating confusion and extra cost (avoid sub-optimal use of his time)
- b) **Action** → invite Walter to attend at least one monthly meeting or report monthly

## 12) Other

- a) Paul reported on his conversation with Gord Johns (our MLA) who supports our project and volunteered to assist where possible and write (another) letter of support
- b) There was some discussion on how to improve the functioning of the board and building committee. Possibly assigning roles and responsibilities
- c) Paul suggested that it would be good to update our action plans so we are ready to go when funding arrives
- d) **Action** → **Paul to update our and Walter's action plan.**

## 13) Next meeting date.

10:00 AM Thursday Oct 6<sup>th</sup>, 2022